



Commissioner Marilyn Brown
President

Commissioner Paula Brooks

Commissioner John O'Grady

Purchasing Department
Karl H. Kuespert, C.P.M., Director

January 15, 2016

**REQUEST FOR QUALIFICATIONS 2016-22-02
FRANKLIN COUNTY DATA CENTER INFORMATION TECHNOLOGY (IT) SECURITY/VULNERABILITY
ASSESSMENT
AMENDMENT #1**

Amendment #1 is being issued to inform all proposes of the following:

1. **Request for Qualifications, Appendix D, Offeror Deliverables Checklist.** Delete in its entirety and replace with the new Request for Qualifications, Appendix D, Offeror Deliverables Checklist attached.
2. **Appendix F Specifications, Section 5.0 Requirements, Paragraph 5.6 Cost Summary.** Delete in its entirety and replace with the new Paragraph 5.6 Cost Summary. The vendor must submit a not-to-exceed, firm-fixed price for Deliverables One through Four as referenced in deliverable 4.0 above and shown in Appendix E. Deliverable Five should include an hourly rate.
3. **Appendix E Cost Schedule.** Delete in its entirety and replace with the new Appendix E Cost Schedule attached.

Attachment 1: Appendix D, Offeror Deliverables Checklist.

Attachment 2: Appendix E Cost Schedule.

The submittal deadline date of subject RFQ remains the same: **Friday, January 22, 2016 at 2:00 p.m.**

This and all other amendments issued are a part of the contract documents. When returning your RFQ, please sign and return this signature page of Amendment #1; with your response.

Company Name: _____

Signature of Authorized Representative

Date

**APPENDIX D
OFFEROR DELIVERABLES CHECKLIST**

Offerors must submit eight (8) original hard copies, plus a copy of your complete RFQ scanned onto two (2) CD Rom's/Jump or Flash Drives, including binding signatures of all forms/documents listed below.

FORM OR DOCUMENT	DESCRIPTION & NUMBER OF DOCUMENTS	✓
Statement of Receipt Form & No Response Form	Please complete and fax to our office at (614) 525-3144 prior to the bid opening.	
Certificate of Good Standing	8 Copies	
Administrative Requirements & Contract Terms & Conditions	8 Originals.	
Workmen's Compensation Liability Certificate	8 Copies, if required by Offeror's State law (Ohio law requires proof of Workers Compensation).	
Certificate of Insurance	1 Original and 7 Copies. The Franklin County Board of Commissioners and RFQ Title and RFQ Number must be identified as additional insured.	
Appendix A – Affidavits and SEB Information Form (Exhibits A-1, A-2, & A-3)	8 Originals of each – Completed, signed and Notarized where indicated.	
Appendix B – References	8 Originals – Completed.	
Appendix C – Performance Bond	Not Applicable.	
Appendix D – Offeror Deliverables Instructions & Checklist	Not Applicable; checklist is for Offeror's reference only.	
Appendix E – Pricing Form(s) **	8 Originals, Completed.	
Appendix F – Specifications	Not applicable.	
Appendix G – Questionnaire	8 Originals – Completed.	
W-9 Form	8 Copies; Completed.	

**** Appendix E has been released in Microsoft Excel spreadsheet format on the Franklin County Purchasing Department website for ease in submission. Offerors are not to change or alter Appendix E.**

Appendix E
Cost Schedule

The vendor must submit a total, not-to-exceed, firm-fixed price for Deliverables One through Four as described in Section 4.0 and an Hourly time and material cost for optional Deliverable Five.

Deliverable One - Four	Firm-Fixed Price
Deliverable One - Work Plan	
Deliverable Two - Weekly Status Reports	
Deliverable Three - Draft Final Report	
Deliverable Four - Final Report and Presentation	
TOTAL	

Optional Deliverable Five	Hourly Time & Material Rate
(Optional) Deliverable Five - Assessment of Critical Findings	